

## Job Description

**Job Title:** Part Time Youth Worker

**Responsible to:** Project Manager

### Your current duties and responsibilities are:-

#### **Youth Workers:**

1. Work with young people at designated venue; and through outreach work with young people
2. Assist young people in developing self organised groups to respond to long term and short-term issues through collective action.
3. Work with young people who are targeted due to specific needs or requirements. Focus of the work is to work with 10-25 year olds ,
4. **You will work with young people by:**

Responding to their needs

Planning with young people a varied and appropriate programme

Listening to and supporting young people

Ensuring consultation and representation of and with/by young people irrespective of gender, race, sexuality, ability and social and economic circumstance

Making and sustaining relationships with young people

Encouraging a warm, friendly and inclusive environment accessible to young people

Motivating young people

Providing access to information and advice

#### **Specific Responsibilities**

5. **The Youth Worker has responsibility for assisting their Project Manager in:**

The delivery of youth work programmes relating to the remit of the post

Raising awareness of issues including issues of sexism and racism, health, empowerment and rights and responsibilities.

Maintaining and establishing relationships with young people in the location specified.

Offering advice, support and information.

Working within the context of a specific town to support the development of a planned process which increasingly responds to young people's needs and aspirations by:

- Being flexible in order to respond to young people's priorities
- Undertaking self-development through attending training, team meetings and other development activities as required.
- Supporting youth work activities within other disciplines with support and guidance consistent with the grading of the post.

Supporting young people in increasing their direct management and delivery of services.

Supporting young people in developing relationships with other young people; in particular increasing their involvement in youth councils and forums, as appropriate.

**Responsibilities**

6. Youth Workers are required to work unsocial hours (usually between the hours of 6.00 p.m. and 9.30 p.m.) and during weekends.
7. Youth Workers are required to undertake an agreed number of days in any given year in order to support work with young people, and attend staff development activities
8. It is the responsibility of each employee to carry out their duties in line with Lyng Community Association policies on equality, harassment, racial equality, and be sensitive and caring to the needs of the disadvantaged, promoting a positive approach to a harmonious working environment. Each employee should act as an exemplar on these issues and must, where appropriate, identify and monitor training for themselves.
9. Use and development of ICT as required.
10. Such other duties as may be appropriate to achieve the objectives of the post to assist the Lyng Community Association in the fulfilment of its objectives commensurate with the post holder's salary grade, abilities and aptitudes.
11. The post holder must at all times carry out his/her responsibilities with due regard to the Lyng Community Association policy, organisation and arrangements for Health and Safety at Work.